

# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: June 06, 2025

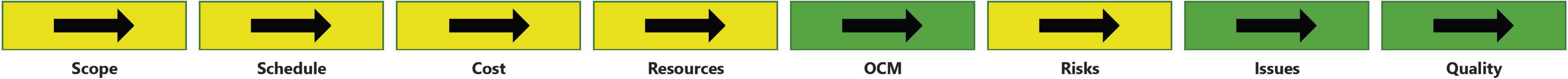


Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"> <li>• CORE.NV Project Roadmap</li> <li>• CORE.NV Project strategic milestones and timeline update</li> <li>• CORE.NV Project Status Review               <ul style="list-style-type: none"> <li>Updates on completed milestones and performance against plan</li> <li>Status of in progress activities</li> <li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li> </ul> </li> </ul>
Workstream Status Review	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
OCM Status Review	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"> <li>• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li> </ul>
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"> <li>• Actions requested of the executive leadership team to support</li> </ul>
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"> <li>• Decisions requiring input from the executive leadership team</li> </ul>
Appendix	<ul style="list-style-type: none"> <li>• Overall CORE.NV Project Health Working Status</li> </ul>



# CORE.NV Weekly Status Report

Week Ending: June 06, 2025



## CORE.NV Project Roadmap



### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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### Project Status Review

During this reporting period, some of the more important work included: the FIN team continuing with more check-in meetings with NDOT to offer support on Round 2 scripts. The team also assisted NDOT in identifying and prioritizing scripts based on their internal policies and procedures. The FIN team is now awaiting guidance on NDOT's workflow decisions, interface coordination, and mapping. For the HRM team, Parallel Payroll Iteration 3 is in progress using Mock 1 data. Mock 2 activities began on Thursday, June 5, 2025. The team finalized functional requirements for interfaces and reports. Meetings were conducted to discuss COA changes and HRM interface planning. The HRM team also supported UAT and EUAT activities, including HR and payroll interfaces. The Tech team held meetings to re-plan their PI8 work to reflect the inability to access or develop in the MA1 environment during Mocks 2 & 3. The team also supported NDOT's report developers.

## FIN



Accomplishments:  
UAT Preparation & Execution:  
Entered 93 Round 2 test scripts into Jira Xray, organized into 7 test sets for a 3-week testing period.  
All cheat sheet data, instructions, and guidance for Round 2 testing finalized and ready.  
Completed second check-in meetings with NDOT teams to offer support on Round 2 scripts.  
NEATs system configured for registration (June 9–27).  
Supported NDOT in identifying and prioritizing Round 2 scripts based on internal policies and procedures.

Meetings & Collaboration:  
Began weekly Project Team Talks.  
Participated in coordination meetings: SEFA, NDOT UAT Prep, CORE Project Team, Cost Accounting Refinement, Agreements, FHWA System Requirements, and NDOT Recap Series.  
Held ITI/ITA Process Review meeting with SCO.  
Attended Agreements meetings to address NDOT questions.

System & Data Work:  
Shared the NDOT–OPM calendar with HR and Tech teams to incorporate their meetings and tasks.  
Reviewed and refined Cost Accounting data; no changes requested post-first UAT.  
Continued work on SEFA interface (ITF-243) to align data with stakeholder needs; data load expected by end of week.  
Conducted training with SCO/STO on adding bank accounts.

Risks / Concerns / Blockers:  
Pending verification of Transit Billing Profiles.  
Need to ensure vendor customer records are available at go-live (CACT).  
Awaiting NDOT guidance on workflow decisions, interface coordination, and mapping.  
Ongoing follow-up required for SEFA data alignment and delivery.

Upcoming Activities:  
Execute Week 1 of NDOT UAT Round 2.

## HRM

Accomplishments:  
Completed Week 1 Personnel Management security and workflow testing.  
Developed and validated HRM Interface testing checklist and workflow.  
Parallel Payroll Iteration 3 is in progress using Mock 1 data.  
Initiated Mock 2 activities.  
Finalized functional requirements for interfaces and reports.  
Conducted successful interface testing and updated scripts as needed.  
Progressed on interface testing steps and test script development.  
Held meetings for COA changes and HRM interface planning.  
Supported UAT and EUAT activities, including HR and payroll interfaces.  
Completed scheduling and planning meetings for upcoming sprints and interface testing.

Risks / Concerns / Blockers:  
Delayed NDOT Go Live Payroll: Potential payroll implications are under review. A risk has been logged, and discussions are ongoing. A final decision is expected by June 30, 2025.

Upcoming Activities:  
Continue supporting technical teams with forms, reports, and interface requirements gathering and mapping.  
Support HRDW testing and mapping efforts.  
Conduct functional user testing and validation of HRM interfaces.  
Finalize conversion and updates to current State HRM processes.  
Prepare for additional mock testing and parallel payroll iterations.  
Demo held for interfaces - 191, 141, 189 developed for script ceation  
Continue coordination and scheduling for interface test planning and readiness assessments.

## TECH

## ACCOMPLISHMENTS:

## INTERFACES:

- HRM Payroll DOA: In Analysis/Dev – ITF221;
- HRM Payroll DETR: Ready for Agency Validation - ITF141; In Analysis/Dev – ITF143;
- FIN NDOT COA: In Analysis/Dev – ITF246, ITF247, ITF248, ITF249, ITF250 (NDOT COA updates);
- FIN NDOT GAX/PRC: In Analysis/Dev – ITF113;
- FIN NDOT Masterworks: In Analysis/Dev – ITF108; Legacy resources focused on analyzing code for next set of interfaces for 8.1.
- SCO: Continued analysis of ITF243 to meet SEFA report requirements; Collaborated with SCO on SEFA needs and other FIN reports for PI8 (July 1);
- Continued support for SCO resources Nightly Cycle support
- Additional CGI Resource assigned ITF-229

## REPORTS:

- Ramping up CGI reports resource
- Replanning PI8 to reflect inability to access or dev in MA1 during Mock 2 and Mock 3
- NDOT- supporting NDOT report devs
- Incident support: bank recon impacting 4 reports
- Dev Complete reports: HRM RPT444 (Direct Dep/Info for termed); HRM RPT445 (new, transfer, term); PII Model for Reports tested for POC

## DATA WAREHOUSE &amp; DATA CONVERSION:

- Loading & testing the PP3 data in HRDW DEV region.
- Bug fixing the failed jobs while loading the PP3. Testing the HRDW reports after PP3 load.
- Working to extract the HRM & FDOT data for Mock-2
- Continued discussions related to SEFA tables set up in DAWN Supported Interface Team and HRM on interfaces.
- Support UAT for AP pay check interface.
- Continued discussions related to NDOT COA for Fiscal year "2026"

## BLOCKERS WITH RESOLUTION PLAN:

- SCO resources assigned report training held up by focus on snatch & grab interface training. ITF001 pushed to PROD, so now can focus on supporting SCO in Report Incident resolution.
- HRM Payroll PEBP ITF143: CGI determining if Adv4x supports an equivalent structure for labor distribution. Mitigation plan will be developed if equivalent structure is not identified.
- HRM Payroll PEBP ITF199: CGI determining where contribution data resides in Adv4x

## UPCOMING ACTIVITIES:

- NDOT July 1 COA interface work
- Dev on remapping SCO ITF243 to enable SEFA/ACFR reporting
- Analysis on HRM Reports 163, 194, 148; report incident resolution with SCO
- HRM DETR, PEBP, NDOT Interfaces
- DAWN refactoring / HRDW code review and testing

## OCM



- OCM Activities:
1. NDOT COA comm and crosswalk – Final draft submitted for approval to FIN Team
  2. Quarterly Leadership Planning – When going through the final deck with OPM Leadership, it was determined that we should hold off until July when we have additional decisions made by the EC for NDOT go-live and Phase 2 roadmap. Rescheduling to July.
  3. May OCM and Training metrics – finalizing today, will be sent to project leadership next week.
  4. Monthly Stakeholder List maintenance – completed
  5. Weekly CAN Blast – sending today
  6. Staff Level Coffee Talks – With fiscal year-end and Budget year end activities this month and awaiting EC decisions for the NDOT go-live date and Phase 2 roadmap later this month, we decided to push all the staff-level coffee talks to July and instead, conduct some white-glove contacting of all main CAN members next week to gain additional insights and offer more conscientious check-ins.
  7. Director Coffee Talks: DOC and DPS this week. DOC is very worried about how there correction officers will submit their time when they are not allowed to bring or use phones while at work. The Project Director brought up other possible biometric solutions and will take the project team to solution for the time/leave rollout in Phase 2. DPS is very satisfied with how the project is going and looking forward to HRM go-live in October.
  8. New OCM JIRA Structure Need – Restructured the EPICS to align better with this projects OCM methodologies, additional usage discussions are needed to understand how to better align also with the rest of the project team on JIRA b/c OCM does not do sprints.
  9. NEATS Positive Reporting video reshot this week, finalizing next week.

- Upcoming:
- Positive Reporting Timesheet Submission Video-Demo (NEATS) finalizing next week
  - CAN – White Gloving activities all week
  - Discovery of NDOT OCCM needs
  - BOVR Update Comm
  - Staff Level Coffee Talk: SSHIX - Health Exchange – 6/11
  - July 1 Comms for new reports and interfaces – finalizing next week
  - Continued Functional area support and meetings

## Training

- Accomplished:
- Communications:
- Working with OPM Leadership & OCM to promote June HRM Practice Labs; slight uptick in registration (96 to 114) based on OCM and DHRM promotion
  - Ongoing communication with registered end-users: Sharing course materials, Completing Gen Nav requirement
- Ongoing:
- Co-working with DHRM: Training Aids, Go Live Groundwork (just in time system/new business process practice)
  - Co-working with NDOT: Firming up NDOT training needs, ILT content and identified end-users for each course
- Upcoming:
- PA for Payroll Clerks recording: EOD 06/05/25; In final review with OPM Training Team
  - HRM Phase 1B Training Aids/Crosswalks in review: HRM Event Types – in review with DHRM/OPM HRM: noon 06/04/25; HRM Workflow: EOD 06/03/25; HRM Designating an Employee's Beneficiary Submission: EOD 06/06/25
  - FIN Phase 1A Job Aid: ITI to ITA; Currently on hold with OCM/SCO
  - Phase 1B/1C Training Schedule: Revised go-live strategy and implementation; NDOT training room requests submission
  - Supporting DHRM with preparing ILT course recordings for NVeLearn (Due: 07/01/25)
- 30 day outlook:
- Continue to support and guide DHRM with Go-Live Groundwork
  - Continue to assist DHRM with ADV4 cheat sheets
  - Map out, calendar and upload Go-Live Groundwork sessions in NEATS
  - Map out, calendar and upload NDOT FIN Phase 1C training and practice lab sessions



# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-11061	Delayed NDOT Go Live Payroll Implications		06/30/25	P0 - Very High	Open - In Progress
CORENV-12225	Statewide Implementation of Positive Pay			P1 - High	Open - In Progress
CORENV-12931	Identification of Gold table changes			P2 - Medium	Open - In Progress
CORENV-12935	Determine how non-Adv4 users access NEOGOV			P2 - Medium	Open - In Progress
CORENV-12936	Determine Financial Security access for payroll transactions. PRXP, HTC, etc.			P2 - Medium	Open - In Progress
CORENV-12945	Parallel Payroll 4 Dependencies on HRM Interfaces			P2 - Medium	Open - In Progress
CORENV-12946	PP4 and Mock 3 COA and FY end changes must be included in the Mock 3 extract			P2 - Medium	Open - In Progress
CORENV-12949	NDOT Tech SME availability & commitment for July 1 COA			P2 - Medium	Open - In Progress
CORENV-12952	Support for NDOT-owned OCM for Adv4 COA			P2 - Medium	Open - In Progress
CORENV-12953	SCO SME Availability & Response times			P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-9988	Report Resources - NDOT			P2 - Medium	Open - In Progress
CORENV-13292	Development of Reports Directly in Production Environment			P2 - Medium	Open

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in July			P2 - Medium	Open - In Progress



# Action Items

## Open But Due

Description	Owner	Due Date	Comments
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## In Progress

Description	Owner	Due Date	Comments
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# Action Items Continued

## Closed This Week

Description	Owner	Due Date	Comments
Confirm upload of ROAM items into Jira from PI8 Planning activities	[REDACTED]	06/03/25	
Respond to MSR #19 comments		05/23/25	
Submit UAT Support Month 4 DAF		05/27/25	

## Assigned This Week

Description	Owner	Due Date	Comments
Confirm upload of ROAM items into Jira from PI8 Planning activities	[REDACTED]	06/03/25	



# Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
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# Project Health Assessment Rubric

	Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red
<b>Scope:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The scope is well-defined.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget.</li> </ul> <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget.</li> <li>The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.</li> </ul>
<b>Schedule:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The schedule and critical path are well-defined.</li> <li>The schedule is progressing as planned, with all critical path milestones and deadlines being met.</li> </ul> <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined.</li> <li>The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the critical path schedule that have yet to be fully defined.</li> <li>The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.</li> </ul>
<b>Cost:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The budget is well-defined.</li> <li>Budget funds have been allocated as needed.</li> <li>The budget is being expended as required.</li> </ul> <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available.</li> <li>Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path.</li> <li>The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available.</li> <li>Budget funds are not being allocated as needed and this is impacting the critical path.</li> <li>The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).</li> </ul>
<b>Resources:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All needed resources have been identified.</li> <li>All identified resources have been allocated.</li> <li>There are no overallocated resources.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.</li> </ul>

## Project Health Assessment Rubric Continued

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
<b>Risks:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known risks have been documented.</li> <li>All identified risks have mitigation plans in place.</li> <li>Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Issues:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known issues have been documented.</li> <li>All identified issues have resolution plans in place.</li> <li>Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Quality:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated.</li> <li>All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>
<b>OCM:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All involved, impacted, and interested parties have been identified and documented.</li> <li>All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution.</li> <li>No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.</li> </ul>